



Ghana Integrity Initiative

Local Chapter of Transparency International

EMPLOYMENT OPPORTUNITY EXECUTIVE DIRECTOR

Ghana Integrity Initiative (GII), the leading anti-corruption Civil Society Organisation in Ghana, which is the Ghana Chapter of Transparency International, has launched a search for an Executive Director.

JOB SUMMARY

- The position demands an individual with an understanding and knowledge of governance, leadership and anti-corruption issues, coalition building, research and policy advocacy, partnership development and fundraising, to promote transparency and accountability issues at the national, regional and global levels;
- The position also demands an individual who is not a member or an officer of a political party, and has publicly or actively not engaged in partisan politics.
- The Executive Director is the administrative head of the GII Secretariat and is responsible to the GII Board.

DUTIES AND RESPONSIBILITIES

The Executive Director shall be responsible for:

- Developing GII's policies and strategies to shape and influence national, international and multinational policies on the connections between corruption and development agendas;
- Building partnerships and collaborating with institutions that can help address issues of corruption and its destabilising impact on the well-being of people;
- Representing GII in forums and building partnerships needed to advance its mandate as well as working to secure broad buy-in transparency and accountability from stakeholders;
- Developing and maintaining relationships and influencing policy decisions by the Government and other key stakeholders;
- Efficiently and effectively managing the human and material resources of GII;

- Developing and implementing fundraising strategies to mobilise resources to meet funding requirements of programmes and administration to ensure the realisation of GII's mandate;
- Serving as Secretary to the Board of Directors and ensuring that GII fulfills its legal obligations under the laws of the country;

QUALIFICATION AND EXPERIENCE REQUIRED

- A Master's degree in any of the following fields: Law, Governance, International Development, the Social and Management Sciences and Media;
- A continuous working experience in senior management/leadership positions, preferably with five years in a governance-related CSO;
- A strong working background on transparency and anti-corruption issues;
- Proven experience in engaging with, and influencing government, policy institutions and other key players in governance policies and legislation;
- Strong executive-level financial management experience, including demonstrated experience of successfully managing and leading teams, fundraising and understanding financial reports;

SKILLS AND ABILITIES

- Knowledge of the national and global development agenda and the role of anticorruption and good governance in that agenda;
- Networking abilities, especially with local and national Civil Society Organisations, bilateral and multilateral institutions, including regional and sub-regional groups;
- Ability to lead, engage, and collaborate with individuals across various disciplines, cultures and backgrounds, especially staff members, to achieve shared goals;
- Ability to conceptualise, develop and implement programmes designed to influence and persuade in a non-confrontational manner;
- Ability to utilise strong analytical, critical decision-making and strategic planning skills;
- Ability to raise funds for civil society programmes and administration;
- Strong interpersonal skills, presence and ability to effectively build strong relationships both internally and externally to the organisation;
- A reputation for high ethical standards and integrity;

- Be computer literate.

LOCATION: Accra

HOW TO APPLY FOR THE JOB

Interested persons should send their Curriculum Vitae (CV) and cover letters to:

The Board Chairman
Ghana Integrity Initiative,
P.M.B. CT 317, Cantonments,
House No.21 Abelemkpe Road, Abelemkpe
Accra

OR

gii_career@yahoo.com

Indicate: "SEARCH FOR EXECUTIVE DIRECTOR" on your letter or e-mail.

Closing Date: **July 31, 2023 at 17.00 hrs GMT.**